	<b>Holiday Closure Notice</b> <b>SC Bio limited</b>	<b>Identification:</b> F-710-014
		<b>Revision: A</b>

**Holidays Closure Notice**

Dear Customers,

SC Bio Ltd will be closed on the following dates in observance of the public holidays.

<b>Holiday</b>	<b>Close</b>	<b>Open</b>
Auckland Anniversary Day Monday 27 Jan 2025	5:00 pm Friday 24 Jan	9:00 am Tuesday 28 Jan
Waitangi Day Thursday 06 Feb 2025	5:00 pm Wednesday 05 Feb	9:00 am Friday 07 Feb
Easter Friday – Easter Monday Friday 18 Apr & Monday 21 Apr 2025	5:00 pm Thursday 17 Apr	9:00 am Tuesday 22 Apr
ANZAC Day Friday 25 Apr	5:00 pm Thursday 24 Apr	9:00 am Monday 28 Apr
King’s Birthday Monday 02 June 2025	5:00 pm Friday 30 May	9:00 am Tuesday 03 June
Matariki Friday 20 June	5:00 pm Thursday 19 June	9:00 am Monday 23 June
Labour Day Monday 27 Oct 2025	5:00 pm Friday 24 Oct	9:00 am Tuesday 28 Oct
Christmas – New Year	5:00 pm Thursday 18 Dec 2025	9:00 am Monday 05 Jan 2026

**Stock orders:**

We will process stock orders received up to **12:00 pm on the working day prior to closure**. To ensure timely receipt, we recommend orders are submitted earlier.

**Sample reception and testing:**

We will process test sample submissions received up to **3:00pm on the day of closure**.

**Exception:** For the Christmas-New Year period, we will process test samples submission received up to **3:00pm on Thursday 18<sup>th</sup> December**.

Please observe these cutoff times to ensure laboratory samples are processed and results can be provided in timely fashion.

We trust this notice will allow sufficient opportunity to plan required activities and ensure we can provide quality service and support.

Please contact any of our helpful team at [scb@scbio.co.nz](mailto:scb@scbio.co.nz) if there are any questions.


Kind Regards

The Team @ SC Bio Ltd

40 Kenwyn Street, Parnell, Auckland, NZ

Lab Team: +64 27 286 6129

When form is completed convert to a pdf and save into [QM\LMS\RecordScans\F-710-014](#)

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[www.scbio.co.nz](http://www.scbio.co.nz)